Instructions for Group Leader

Log into the StarRez Housing Portal:

https://housing.brown.edu/StarRezPortal/

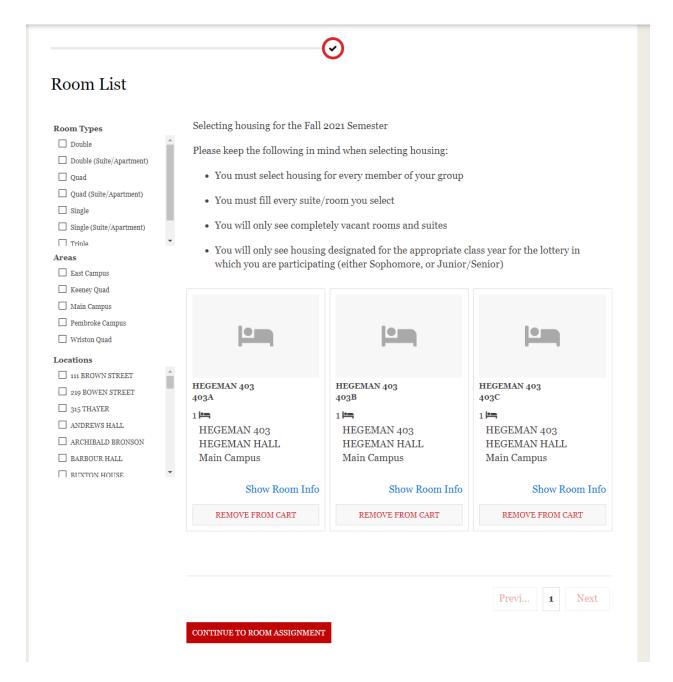
Enter the Fall 2021 Housing Lottery process

Pass the Fall 2021 On-Campus Term Selector

Read the instructions on the Holding Page

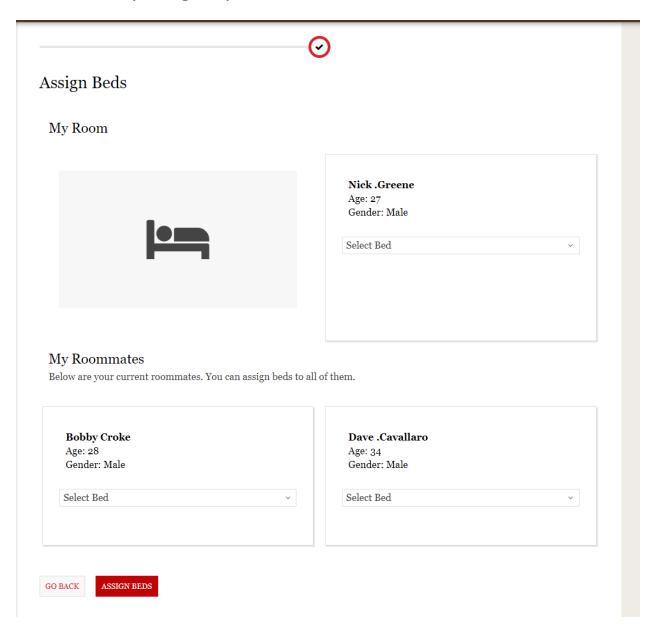
At your time of selection you can refresh the page and continue into housing selection itself

On the room list you can filter between the different room types, areas, and buildings on campus

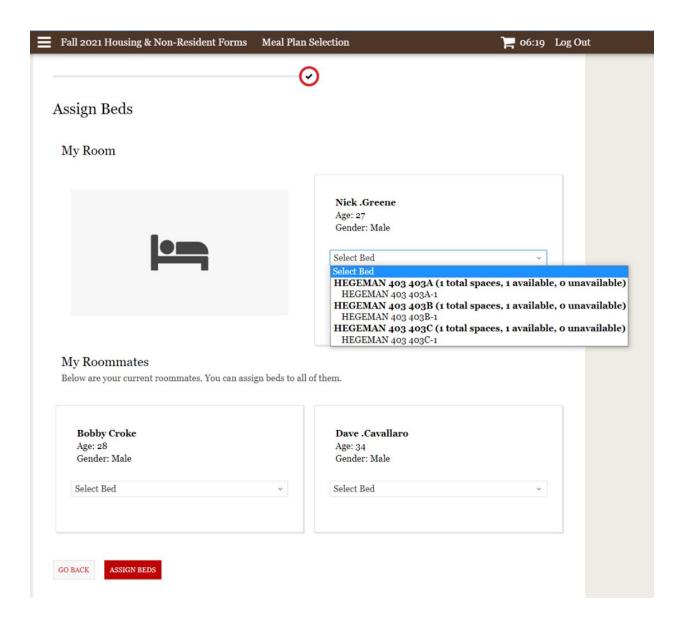


Once you have selected housing that exactly matches the number of students in your group, you can continue to room assignment

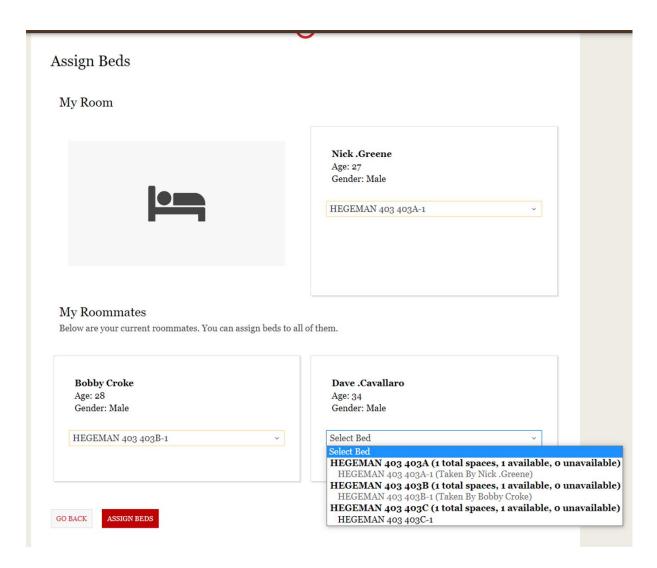
On the Room Assignment page you can assign housing to each member of your group



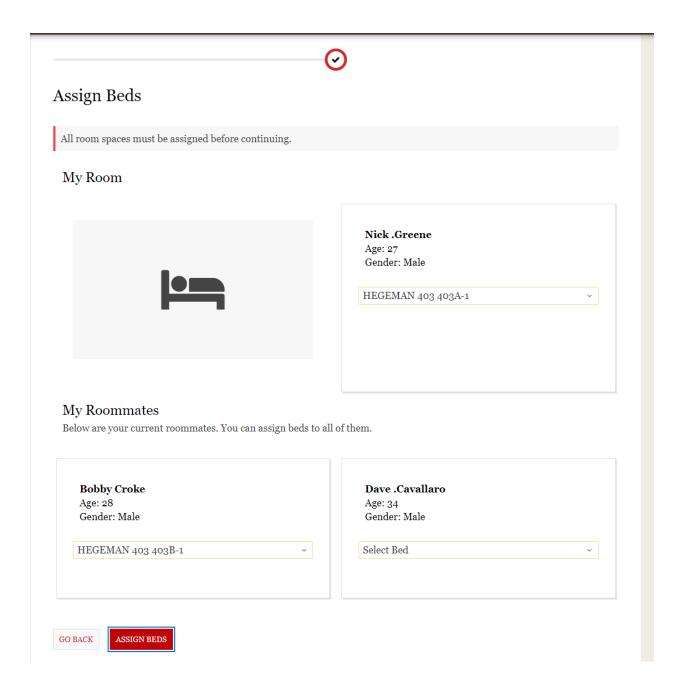
The page will show you the total listing of beds you selected on the room search page so you can assign beds to group members individually



The page will show you which rooms you've selected are still free to assign and which you have already assigned



The Room Assignment page will not let you continue unless/until you have selected housing for all of your group



After all beds have been assigned, you will continue to the confirmation page

Confirmation

These are your lottery picks. In order to actually assign the beds to your group, you must click "ASSIGN BEDS (NOT REVERSIBLE)" below. If you do not, your selection will not be saved and the rooms will not be assigned to you.

Once you click "ASSIGN BEDS (NOT REVERSIBLE)" below, your lottery picks will become fully binding.

BARBOUR 106, BARBOUR 106, BARBOUR HALL

- 1. BARBOUR 106-1: Nick .Greene
- 2. BARBOUR 106-2: Dave .Cavallaro

GO BACK

ASSIGN BEDS (NOT REVERSIBLE)

This is your last chance to review your selections before you lock in the assignments and they become binding for the Fall 2021 semester.

If you click Assign Beds, the selections become binding and you have successfully completely lottery. You will receive two emails. One will confirm your assignment and the other will confirm your group's assignments. Your group will get the latter email as well.

If you went through lottery as a group of one, you will only receive one email confirming your assignment.