



Checklist for First Time Apartment Renters

Paperwork to have:

- Credit report
- References
- Proof of income

Questions to ask your potential landlord:

- How much is the rent?
- How much is the security deposit
- What utilities are included?
- How do I set up the utilities that I cover?
- What is the parking situation?
- What is the pet policy?
- What amenities are included?
- Is renters insurance required?
- What is the application process and what are the fees?
- What are the income and credit requirements?
- What are the lease length options?
- What is the lease renewal process?
- How do I submit a maintenance request?
- Do I need a cosigner?
- What is the guest policy?
- What are the quiet hours?
- What physical changes can I make to the unit?

What to look for when touring a potential unit:

- Make sure all windows open and close
- Check the faucets in kitchen and bathroom
- Look for any cracks in the ceiling or walls
- Check the quality and age of the appliances
- Look for any mold or mildew
- Check for the condition and cleanliness of common areas like the laundry room
- Take note of the noise within the complex
- Check that the apartment door has a working and secure lock system
- Check the functionality of thermostat and cooling system

Questions to ask a potential roommate:

- What is your work schedule?
- Do you plan to have visitors often?
- How would you like to split the cost of utilities?
- How often do you clean?
- Do you smoke?
- Do you have any pets?
- Do you have any food allergies?

Essentials to bring to your new apartment:**Living room:**

- Sofa
- Coffee table
- End tables
- TV and console table
- Curtains
- Rug
- Lamps
- Decor

Bedroom:

- Bed frame, box spring, and mattress
- Sheets
- Pillows
- Comforter and blankets
- Nightstand
- Curtains
- Dresser
- Hangers
- Laundry hamper
- Shoe rack
- Mirror

Bathroom:

- Toiletries
- Toiletpaper
- Towels
- Hand soap and dispenser
- Bathmat
- Shower curtain
- Shower caddy
- Trash bin
- Plunger
- Toilet brush

Kitchen and dining room:

- Kitchen/dining table and chairs
- Pots and pans
- Dish ware
- Drinking glasses
- Coffee mugs
- Coffee maker
- Utensils
- Oven mitts
- Dish rags
- Dish soap and sponges
- Baking trays
- Measuring cups
- Tupperware
- Dish drying rack
- Paper towels
- Paper towel holder
- Aluminum foil and saran wrap
- Trash bin and trash bags
- Miscellaneous appliances (blender, crockpot, mixer)

Miscellaneous household items:

- Vacuum
- Broom and dust pan
- Mop and bucket
- Household cleaners (glass cleaner, wood cleaner, floor cleaner)
- Extension cords
- Iron and ironing board
- Wifi router
- Desk and desk chair
- Air mattress for guests

Moving checklist:

- Boxes
- Storage bags
- Bubble wrap
- Box labels
- Dolly
- Furniture blankets
- Mattress cover
- Packing tape

Move in cleaning:

- Wipe windows and mirrors clean
- Clean out the cabinets and drawers
- Give the toilet a thorough clean
- Scrub the tub and shower
- Sweep and mop the floors
- Dust the ceiling fans
- Clean and disinfect the appliances
- Wipe down and disinfect the countertops

Utilities to set up:

- Cable and internet
- Electric
- Gas