This is an agreement to sublet a room for winter break between December 22nd, 2012 and January 19th, 2013 only. Winter housing will be in Graduate Center. Both students must sign this agreement. This agreement must be turned in to Residential Life on or before December 17th, 2012.

Name of Student whose room is to be occupied _____________________________________________________
First      Last

☐ Male    ☐ Female   Building/Room # _____________________ Box # _________________
SIS ID # _______________ Email ___________________________    Semester Level __________

Name of Student who is subletting _____________________________________________________________
First      Last

☐ Male    ☐ Female   Building/Room # _____________________ Box # _________________
SIS ID # _______________ Email ___________________________    Semester Level __________

PLEASE INDICATE REASON FOR STAYING:

_____________________________________________________________________________________

LENGTH of Stay: From ___________________________ To ___________________________

Your signatures indicate your agreement to the following: 1. The student who is subletting will be responsible for obtaining the keys from the student whose room they are staying in. 2. The student subletting the room is responsible for paying for any damage that he or she causes to the official occupant of the room.

Signature       Date

Signature       Date

Both students should come to Residential Life and sign the agreement in the presence of a Residential Life Staff member on or before December 17th, 2012. Please note that late agreements will not be considered.

For more information about winter break housing please contact the Office of Residential Life at (401) 863-3500 or Res_Life@brown.edu.

FOR OFFICE USE ONLY  Staff please initial as completed

Card Access Winter Dorm Activate   Date_________________  Staff Initials _______________

Card Access Winter Dorm Deactivate Date_________________  Staff Initials _______________