This is an agreement to sublet a room for winter break between December 22, 2011 and January 21, 2012 only. Winter housing will be in the Graduate Center and Miller Hall. Both students must sign this agreement. Both students must be attending Brown in the spring semester. This agreement must be turned in to Residential Life before the week of closing.

Name of Student whose room is to be occupied ________________________________________
First                   Last

☐ Male    ☐ Female  Building/Room # ____________________________  Box # ____________

Brown ID # ____________  Email ________________________________  Semester Level ____________

Name of Student who is subletting _________________________________________________
First                   Last

☐ Male    ☐ Female  Building/Room # ____________________________  Box # ____________

Brown ID # ____________  Email ________________________________  Semester Level ____________

PLEASE INDICATE REASON FOR STAYING:
___________________________________________________________________________________

___________________________________________________________________________________

LENGTH OF STAY: From _____________________ To ______________________

Your signatures indicate your agreement to the following: 1. The student who is subletting will be responsible for obtaining the keys from the student whose room they are staying in.  2. The student subletting the room is responsible for paying for any damage that he or she causes to the official occupant of the room.

___________________________________________________  __________________________
Signature of subleter                                                   Date  

___________________________________________________  __________________________
Signature of sublette                                                  Date  

Both students should come to The Office of Residential Life and sign the agreement in the presence of a Residential Life Staff member before the week of closing. Please note that late agreements will not be considered.

For more information about winter break housing, please contact the Office of Residential Life at (401) 863-3500 or Res_Life@brown.edu.

FOR OFFICE USE ONLY Staff please initial as completed

Card Access Winter Building Activate  Date_______________  Staff Initials ____________

Card Access Winter Building Deactivate  Date_______________  Staff Initials ____________